

GOVERNMENT OF MEGHALAYA
Directorate of Tourism
Shillong

EOI Ref No : M/D Tour 198/2022/3

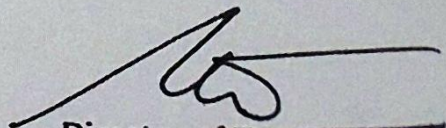
Dated: 7th September 2022

INVITATION FOR EXPRESSION OF INTEREST (EOI)

The Directorate of Tourism, Government of Meghalaya, Shillong invites the Expression of interest from interested firms/agencies for "Empanelment of professional firm for supply and setting up of Prefabricated containers/structures around the state"

Activity	Schedule
Date of Publishing of EOI	9 th September 2022.
Last date of receiving EOI	29 th September 2022.
Email ID for submission of queries citing the EOI Ref No as the subject	technical.tourism@gmail.com
Last date for submission of queries	20 th September 2022.
EOI Submission Mode	Through physical mode / courier / speed post/registered post
Address for communication and submission of EOI -	O/o Directorate of Tourism, 3 rd Secretariat, Nokrek Building, Lower lachumiere, Shillong- 793001

The interested firms/agencies may download the EOI document from the website www.meghalayatourism.in or it can be collected from the office of the undersigned as mentioned above.

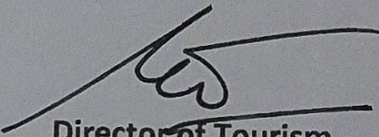

Director of Tourism
Government of Meghalaya, Shillong

Memo No : M/D Tour 198/2022/1-A

Dated: 7th September 2022

Copy to :-

1. The Under Secretary to the Govt. of Meghalaya, Tourism Department, with reference to Govt's letter No.Tourism. 60/2013/173, dt 6th Sept 2022, for favour of information.
2. The Director of Information & Public Relations, Meghalaya, Shillong with a request to kindly publish this notice for 1(one) issue in the leading News papers of Meghalaya both in Khasi, Garo and English for wide circulation. Bill may be submitted to the undersigned for payment.
3. The Chief Administrative Officer, Meghalayan Age Ltd for publishing in the Department website
4. Office Notice Board.



Director of Tourism
Government of Meghalaya, Shillong

EXPRESSION OF INTEREST (EOI) EMPANELMENT OF PROFESSIONAL FIRM FOR SUPPLY AND SETTING UP OF PREFABRICATED CONTAINERS/STRUCTURES AROUND MEGHALAYA.

1. Introduction:

With the rising tourist footfall in Meghalaya, it is necessary that provisions be made for wayside amenities along the prominent routes in the State. These will include restaurant, toilets, cafes, other conveniences and will be built in a prefab mode. This will provide the tourists, the passengers and the drivers certain minimum standards for public conveniences and wayside facilities to make their travel safe, comfortable and convenient. This will also help generate livelihood opportunities in the local economy. The proposed facilities shall be built using **standard logistics containers** or any other suitable **prefab structure**.

In this regard EOI has been issued to invite applications from eligible and interested professional firms / agencies for Empanelment of the firm with the Tourism Department in supplying and installing of Standard Logistics prefab containers /structures.

2. Procedures of Empanelment:

A. SCREENING

Screening of the EOIs received

B. SHORTLISTING

- i. The Department of Tourism shall short list only the eligible applicants who meet the basic requirements as specified in this document.

C. EVALUATION

Final evaluation of the applicants shall be done by the State Level Selection Committee (SLSC) headed by Director of Tourism. The SLSC will comprise of the following members:

1. Director of Tourism , Government of Meghalaya – Chairman
2. Director, Meghalayan Age Limited - Member
3. Chief Administrative Officer, Meghalayan Age Limited - Member
4. Executive Engineer, Tourism Department.

3. Qualifying Criteria

1. The agencies/ firms applying for this EOI should meet the following criteria:
 - a. Financial standing: The firm should have an annual turnover of at least Rs. 2 crore consecutively for the last three financial years i.e. 2019-20, 2020-21, 2021-22 as per duly certified/ audited by a chartered accountant.
 - b. Capabilities: The firm should have high engineering design and execution capabilities and a team of experienced staff for setting up of Prefab structure. The firm should have high expertise in designing, fabrication & installation of prefabricated Structures.
 - c. Experience: The firm should have experience in supply and installation of prefabricated structures to Government Department/agencies.(Work Order copies shall be enclosed along with the EOI).Preference will be given to those

- that has experience in setting of prefab with materials that are suitable for the climatic conditions in Meghalaya.
- d. Technical team: The firm should have a dedicated and experienced team. (List of technical personnel to be enclosed along with this EOI)
 - e. The firm should submit the Firm's PAN No and GST certificate.

4. Documents to accompany EOI

The applications shall be complete with the following documents:-

- a) Each page of the EOI document should be duly stamped and signed by the applicant.
- b) Form - I (Annexure - 1) Information of the Applicant
- c) Self-declaration in Form - II (Annexure - 2)
- d) Format for Pre-bid queries in Form - III (Annexure - 3)
- e) Supporting documents as per Qualifying criteria.

5. Sealing of Envelopes and Submission

- a) The entire set of EOI should be submitted on or before the 29th of September 2022 in a sealed envelope marked with the title "EOI for Empanelment of the firm for Supply and installation of Pre fab Containers/structures around the State of Meghalaya." and addressed to the:

Director of Tourism,
3rd Secretariat Nokrek Building,
Lower Lachumiere, Shillong-793001.

- b) The Department of Tourism reserves the right to reject any or all the EOIs without assigning any reasons.

6. Clarifications and Amendments

- a) For any request received for clarification of this EOI document, the response with any amendment to this document shall be posted on the website <https://www.meghalayatourism.in> for information of all the applicants. Applicants are advised to visit the website, for any amendments to the Terms and Conditions, change of dates and for award of shortlisted applications.

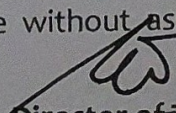
7. Validity of EOI

EOI shall remain valid for a period not less than 20 days after the deadline date specified for submission.

8. Disclaimer

The Director of Tourism reserves the right:

1. To reject any or all applications without assigning any reasons thereof.
2. To relax or waive any of the conditions stipulated in this document as deemed necessary in the best interest of the Directorate without assigning any reasons thereof.

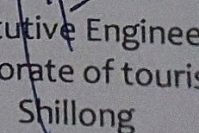

Director of Tourism

Government of Meghalaya, Shillong

Technical Specification

1. The agency shall undertake the work of setting up of prefab containers/structures in the locations specified across the state of Meghalaya as per the requirements.
2. The final locations shall be shared with the shortlisted candidates. However, they will be spread across the State. Hence, the firms should consider the varying climatic conditions while preparing designs. The climatic conditions vary from very high rainfall to extreme cold (sub-zero) to maximum temperatures ranging up to 35-40° C.
3. The design of prefab structure should be inclusive of electrical, civil, sanitary and plumbing fitting
4. The firm may submit different designs for café/restaurant, toilets, kiosks etc.
5. The agencies shall execute the work of setting up of the prefab Structures specified as per the structural design.
6. The tentative dimensions for the structures can be -
 - a. 10' * 8' * 8'6"
 - b. 10' * 20' * 8'6"
 - c. 10' * 40' * 8'6"
7. As per requirements in different locations of the state, the technical specifications are as follows:

Items	Specifications
For Restaurant, Kiosk, café, Toilet	<ul style="list-style-type: none">• Foundation Base: RCC Base and RCC columns up to plinth level with RCC Tie beams• Connecting the frame with the RCC columns and beams using Base Plate• Welding Type: Continuous Welding using MIG Process.• Flooring Square Hollow Iron Section: using vinyl mat /Floor tiles etc• Roofing• Interior Walls with well-defined laminated particle board including insulation• Window and doors as per requirement.• Electrification with electrical fittings.• Sanitation and sanitary fittings


Executive Engineer
Directorate of tourism,
Shillong

(ANNEXURE - 1)

FORM:1 DETAILS OF THE APPLICANT

1	Name of the Firm/ Agency	
2	Address	
3	Phone No	
4	Email address	
5	GST No	
6	PAN Card NO	
7	Name of the contact person with Designation & Phone No:	
8	Average Annual Turn over for the last three Financial Year	
9	No of Government Projects undertaken (Details to be submitted separately)-	

(Signature of the Applicant)

Name:

Address :

Contact No. :

Date & Place :

(ANNEXURE - 2)

FORM II

SELF-DECLARATION:

We (the firm name) _____,

having a registered office at _____,

do hereby solemnly declare and affirm as under:

We hereby declare that the information and statements made this EOI are true and accept that any misrepresentations contained in it may lead to disqualification.

We also declare that our firm has not been debarred/blacklisted from any Government organisations/ agencies.

(Signature of the applicant)

(ANNEXURE - 3)
FORM III
Pre-Bid Queries format

“Pre-Bid queries” must be submitted in the WORD format as given below.

Sub: EOI for the Empanelment of the firm for supply and installation of prefab containers/structures around Meghalaya.

#	Clause No. and Page No	Original Clause in the EOI	Change Requested/ Clarification required
1			
2			
3			

Name and complete address of the Applicant

Email:

Mobile No.:

Signature: